



Transformation After School Program 2023

TES Children's File Checklist

Name of Child: _____ Date of Enrollment: _____

The following documents must be sent and put in your child's file.

Document	Date Received/Completed
Application	
Medical Exam/Physical	
Immunization Record	
Participation Waiver	
Parent release Form for media Recording	
TES Summer Services Flyer	
Copy of Discipline and Behavior Management Policy	
Copy of Permission Slip for Field Trip	
Copy of "Time-Out" Document	

Thank you

The Management



Transformation After School Program 2023

Participation Waiver

Please read carefully and sign below

I hereby release, acquit and agree to indemnify and hold harmless Transformation Educational Services, Inc. TES and its employees, volunteers, agents from any liability or claims of any kind whatsoever resulting or arising from my child/children in any programs offered or sponsored by Transformation Educational Services, Inc.

Parents/Guardian signature: _____ Date: _____

Please make a copy of this form for your own records and return in person, by mail or scan and email the signed original to Transformation Educational Services, Inc. office.



Transformation After School Program 2023

Parent Release Form for Media Recording

I, the undersigned, do hereby grant or deny permission to Transformation Summer Program and Transformation Educational Services, Inc., to use the image of my child, _____, as marked by my selection(s) below. Such use includes the display, distribution, publication, transmission, or otherwise use of photographs, images, and/or video taken of my child for use in materials that include, but may not be limited to, printed materials such as brochures and newsletters, videos and digital images such as those on the Transformation Educational Services, Inc. marketing material.

- ☐ **Deny permission to use my child's image at all.**
- ☐ **Grant permission to use my child's image in the following ways stated above**

Parents/Guardian signature: _____ Date: _____

Please make a copy of this form for your own records and return in person, by mail or scan and email the signed original to Transformation Educational Services, Inc. office.



Transformation After School Program 2023

Welcome!

Transformation Educational Services, inc. and Transformation Summer program are pleased to welcome you and your children to our program! We thank you for choosing to partner with us for your child's success. Transformation Educational Services, inc. was started in 2010 by devoted individuals who were determined to ensure the successful academic and social integration of youth and their parents from African immigrant and refugees' families in the Charlotte community. As we are approaching Summer, it is our hope that we continue to contribute to this community and all communities by making every effort to serve these overlooked populations.

Children learn and grow best in a safe and loving environment. By providing such environment, we can help nurture our children's physical, social, mental, cultural and spiritual development.

Our children are smart, unique and we will help them to become the best God wants them to be.

Thank you for trusting us!

The Management





Field Trip Permission Slip

Dear Parents,

Our class will be going on a field trip to _____.

Date: _____

Time: _____

Cost of trip: _____

Special Notes: _____

Please fill out and return the bottom portion of this page by _____.

Thank you!



My child, _____, has permission to join our class for a field trip on _____.

Please check one: ☐ Yes, I'd like to volunteer to be a chaperone.
☐ No, I can't come along on this trip.

Parent name: _____

Parent phone number: _____

Parent signature: _____